



Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH
(Declared as Deemed - to - be - University under section 3 of UGC Act 1956)

ACCREDITED WITH 'A' GRADE BY NAAC

DEPARTMENT OF MANAGEMENT STUDIES

REPORT ON ACADEMIC AUDIT CONDUCTED ON 18.11.2019

1) OBJECTIVES AND PURPOSE OF ORGANIZING AUDIT:

- Academic Audit is a scientific and systematic method of reviving the quality of academic process in the institution.
- It is related with the quality assurance and enhancing the quality of academic activities.
- The main objective of Academic Audit is to identify the strengths and weaknesses of the department and for continuous improvement of quality.
- The purpose of this academic audit is to encourage departments and programs to evaluate their 'education quality processes' – the key faculty activities required to produce, assure and regularly improve the quality of teaching and learning.
- An audit enables to identify how a faculty approaches educational decision making and how they organize their work, using the resources available to them in the best way and work collegially to provide quality education in the best interest of their respective disciplines.

2) ISSUES DISCUSSED DURING AUDIT:

- Smart classrooms should be made available for students.
- Scheduling the feedback distribution process.
- Encouraging more number of students to undertake research works.
- Enhancing Alumni's contribution to the institution.

3) OBSERVATIONS & FINDINGS MADE DURING AUDIT:

- Internal evaluation has been made fair and transparent.
- Total number of hours present every day and total number of days present in every month can be added to the hourly attendance register.
- Mentor register has been maintained properly and can include the subjects handled by the respective faculties, along with the time this is done.



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- Faculty development programmes were attended by faculties and conference papers were examined. Faculty profile can be added on to the same file.
- Monthly tests have been streamlined and made known to students.
- Cumulative no. of working days should be made available in the Academic Calendar. The important dates observed by the institution like last date for payment of fees can be stated in the academic calendar.
- Workload and Timetables have been maintained regularly in proper manner. EDES (extra-disciplinary elective subject), Skill based electives can be mentioned along with the subject names in this register.
- Maintaining a ERP portal for students and transparent process in internal mark entry system was examined and appreciated.
- Student drop-out rates were examined and the auditor appreciated for maintaining low student drop rates consecutively for so many years.
- SWOT analysis has been done indicating the strength of the department like good university results, good pass percentage of students, qualified teaching staffs and good infrastructural facilities.
- Ramp for physically challenged students can be provided to make them accessible easily.
- Parent feedback forms were observed and the examiner stated that the suggestions given by parents and the outcome of the meeting can be implemented.

4) SUGGESTIONS FOR IMPROVEMENT:

- The institute may partner with more number of reputed institutes through formal MOU's for internships, student exchange programmes and student progression.
- ICT enabled classes may be further enhanced.
- Water saving measures can be undertaken like auto-flush methods, sensor taps etc.
- Medical Screening, Health Camps can be implemented for students and the remedial measures can be documented.
- The department can have atleast one smart classroom with ICT tools enabled. There can be softwares maintained enhancing learning materials for students.
- The term "In association with IQAC" can be added on to all the banners which will show the functionality of the IQAC cell.

5) FUTURE COURSE OF ACTION BY THE DEPARTMENT:

- To initiate student talent enhancement programmes and enhance the student participation in National and International level competitions.
- Workshop for students on skill development programme.
- Online feedback system for students and parents.
- More smart class facilities and computers in lab with latest configuration.



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