

# **SREE BALAJI MEDICAL COLLEGE AND HOSPITAL**

#7, CLC Works Road, Chromepet, Chennai – 600 044.

## **INSTRUCTIONS TO THE CANDIDATES**

Candidates who have been allotted through centralized counseling by the MCC of DGHS, New Delhi for admission to MBBS Degree course in Sree Balaji Medical College and Hospital for the academic year 2018-19, are advised to report and complete the admission process within the date and time specified in the “Allotment Letter” issued by the DGHS.

### **Venue for reporting by the candidates**

**Admission Office (Hospital Campus)  
Sree Balaji Medical College and Hospital,  
#7, CLC Works Road, Chromepet,  
Chennai – 600 044, Tamil Nadu.**

The candidates should report along with **original certificates and Demand Draft** for tuition fees and other fees or UTR No. for **Electronic Fund Transfer through RTGS** as specified herein below.

The certificates/documents to be submitted in **Original** along with **3 sets of photocopies** of the same are :

1. NEET (UG) - 2018 Score / Rank Statement
2. NEET (UG) - 2018 Test Admission Ticket (TAT)
3. Class 10 / S.S.L.C. (10th) / or Equivalent examination mark sheet
4. HSC (+2) / equivalent examination mark sheet
5. Transfer Certificate
6. Proof of Date of Birth
7. Community Certificate.
8. Conduct certificate
9. Recent Passport size photos with name and date - 6 Nos.
10. Medical Fitness Certificate

11. Ten Passport size & Two Stamp size colour photographs (same as in NEET admit card) and one Passport size photograph of the candidate's Father and Mother and also of the local guardian, if applicable.

12. Any one of the identification proofs (ID Proof as mentioned in the information Bulletin published by the National Board of Examinations. i.e., (Voter ID/ Passport).

- Candidates without original certificates/documents shall not be allowed to take admission in Sree Balaji Medical College and Hospital.
- Candidates who have deposited their original documents with any other Institute/College/University and come for admission with a Bonafide certificate stating that "their original certificates are deposited with Institute/College/University" shall not be allowed to take admission in the allotted Medical College.

**Allotment letter given by DGHS for admission, is subject to fulfilment of all eligibility criteria prescribed by the MCI and medical fitness of the candidates.** Those who do not fulfil the prescribed eligibility criteria and not found medically fit will not be admitted to the course of study to which they are allotted by the DGHS.

Other Fees Details: (To be paid through Bank Chellan only)

Sl.No	Description	Fee Amount (Rs.)
1.	University Registration Fee	5,000/-
2.	Admission Fee	2,000/-
3.	College Caution Deposit (refundable)	50,000/-
4.	Hostel Fee	75,000/- per year
5.	Hostel Caution Deposit (refundable)	50,000/-
6.	Mess Fee	Dividing system - Monthly

**Mode of Payment of Fees :**

a) Tuition fee should be paid either by Demand Draft drawn in favour of “ Sree Balaji Medical College & Hospital” payable at Chennai OR by Electronic Fund Transfer through RTGS (Cheques / Cash will not be accepted).

b) Bank Account particulars for Fund Transfer :

(RTGS payment receipt with UTR No. should be produced at the time of admission)

Complete Bank Account No	3958022100096007
Beneficiary Name	Sree Balaji Medical College and Hospital
Address :	No.7, CLC Works Road, Chromepet, Chennai – 600 044.
Bank & Branch Name	Punjab National Bank, Chromepet Branch.
Bank Address & Phone Number :	No.7, CLC works Road, Chromepet, Chennai – 600 044. Phone : 044 – 2241 2231.
MICR Code :	600024041
Branch Code :	492000
IFSC Code :	PUNB0492000
Contact No. & E – Mail ID	044 - 4291 1000, sbmchfin@gmail.com

7. The candidates are instructed to follow-up regularly the notices / instructions issued by MCC of DGHS, Government of India, New Delhi.