



Bharath

INSTITUTE OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be University under section 3 of UGC Act, 1956)
(Vide Notification No. F.9-5/2000 - U.3, Ministry of Human Resource Development, Govt. of India, dated 4th July 2002)



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ADDITIONAL REGISTRAR

Ref: BIHER / BIST / Exam Policy _2020

08.07.2020

CIRCULAR

To

All Students
(UG - Engineering and Technology, Agriculture Science – Full Time Courses)
Bharath Institute of Science and Technology (BIST)
Chennai – 600 073

Dear Student,

Greetings!

You are aware that our country is overcoming the unprecedented difficult times due to the outbreak of COVID -19 Pandemic. However, we are confident that under the guidance of our Central/State Governments, we will overcome this situation and soon lead a normal life.

Considering the guidelines of MHRD/UGC, New Delhi on the examination and academic calendar and the guidelines issued by respective statutory councils, our Bharath Institute of Higher Education and Research (Deemed to be University) – BIST Campus using the advancement of ICT, has successfully completed the Teaching Learning Process for the academic year 2019-2020 (Even Semester). The BIHER (Deemed to be University) appreciates the academic fraternity for quickly adapting to the online classes system and completing the syllabus successfully.

Now, it has come to the evaluation and assessment stage on the performance of our students. Considering the present situation and in the interest of students' community, this issue was discussed in the Sub Committee of BOM and Academic



Council of the University. On the recommendations of authorities of the Deemed to-be University, it has been decided as one time measure to have an alternate mode of examination system for this academic year 2019-2020 in particular for the Jan –June 2020 semester (Even Semester).

The Alternate Pattern of examination will be implemented in Phase wise for each batches/courses depending upon the need, prevailing circumstances and case to case basis without compromising on the standards of education in Core Engineering & Technology, Agriculture Science as prescribed below:

Phase –I: Final Semester Batches: (U16 – Under Graduate Engineering & Technology - Full Time),

- a. All final year students currently on roll/registered for the even semester (Jan – June 2020) are declared as eligible for appearing for the final semester examinations, even if shortage of attendance are recorded since,
 - ✓ The physical/regular mode of academic session for this semester was discontinued due to lockdown direction from the Governments and
 - ✓ Even a few students could not attend the online mode of classes fully due to connectivity, bandwidth and other issues.
- b. To facilitate the final year students to join for higher education, placement process, research institutions etc., the VIVA-VOCE will be conducted using any of the online platforms (Our BIHER –CAMU, MS Teams, Skype, Webex/ Google etc) with one external/internal expert member, in consultation with the respective Head of the Department. The HoDs are entrusted to suitably schedule the viva -voce considering the present students' location, connectivity issues etc.,

The marks distribution will be

1. Internal reviews (40 marks)
2. Final viva voce (60 marks) summing to a Total 100 marks.



c. The Theory papers may be Two/Three papers depending upon the respective departments. For all the Theory papers the exam will be in the following pattern –

- Internal marks (40 marks) based on continuous assessment
- End semester exam marks (60 marks) (Online mode).

This end semester examination mark will have two components namely:

- Assessment I - MCQ (30) and
- Assessment II - Descriptive Assessment (Assignment work) (30).

For Comprehension Subject (100 Marks), respective departments will conduct the examination and the questions will be posted through CAMU.

All these processes will be under the supervision of COE.

- d. The Schedule of end semester examination (On line mode) will be announced at least one week in advance to all students.
- e. The online MCQ /Descriptive Assessment (Assignment) pattern is already being implemented and practiced by all the students during the academic sessions of the previous years, hence this mode /pattern shall not be a difficult task for the students.
- f. MCQ pattern (30 Marks) will be implemented via BIHER CAMU ERP, for 30 questions with 6 questions from each of the five units. The students will be given one full day time to complete the MCQ (9AM to 6 PM) with three attempts and submit the same via CAMU. The best of the three attempts will be automatically taken by the System ERP CAMU and verified by HOD/COE. The marks scored will be available for scrutiny and transparency will be maintained.
- g. Descriptive Assessment (Assignment) pattern will be implemented via BIHER CAMU ERP, with one question from each of the five units. The students will be given four days' time to complete the assignment and submit the same via CAMU. The Descriptive Assessment (assignment) must be limited to



maximum of seven pages (Max 5MB Size) and be submitted in PDF format via ERP CAMU. The marks scored will be always available for scrutiny and transparency will be maintained.

- h. In case of the point (g) above, the students are advised to refer text books/reference books and the descriptive assessment (assignment) answers should be in their own handwriting only.
- i. Any Bandwidth, Connectivity issues or in Special Cases, the students can represent their issues / problems through mail to the Examination Grievances Cell which will dispose the grievances on the merits of the cases.

A separate instruction to students detailing the step by step procedure to be followed for end semester online mode examination will be issued separately.

On completion of these evaluation processes and declaration of results, the final year students who are without any standing arrears shall be issued Mark sheets, TC, Provisional Certificate etc., before 31st August 2020. This deadline may be extended due to unforeseen issues that are beyond the control of university.

The Students should pay their Tuition Fees for the Jan – June 2020 semester, (which was originally due on 10th January 2020) and exam fees, mark sheets, certificates fees etc. on or before 22nd July 2020 (Wednesday).

Any queries related to Fees please contact feequeries@bharathuniv.ac.in or your respective HOD for assistance.

Phase II – U17 (VI Sem) , U18 (IV sem) and U19 (II sem) Full Time Batches of Engineering & Technology and Agriculture Science

1. For the third, second and first year students, similar pattern of examination as mentioned in phase I above will be followed. However, the detailed schedule/exam pattern (Theory/Practical) will be informed to student's at least one week prior to the date of commencement of the examinations.



2. The schedule for the current semester papers - Theory/Practical/Mini-Project/Comprehension alone will be scheduled. All arrear papers for the above batches will be conducted once the normal situation is restored.
3. Any Bandwidth, connectivity issues or in special cases, the examination grievances cell will dispose the grievances on the merits of the cases. The Students should pay their Tuition Fees for the Jan – June, 2020 semester, (which was originally due on 10th January 2020) and exam fees on or before 29th July 2020. (Wednesday)

It is for your information that although online mode MCQ/ Descriptive Assessment (Assignments) has double the expenses compared to the conventional pen/paper system, still old exam fees is only charged.

Any queries related to Fees please contact feequeries@bharathuniv.ac.in or your respective HOD for assistance.

Phase III – Passed out Batches U15, U14, U13 or earlier - Engineering & Technology (Full Time) Arrear papers

1. All the students of these batches willing to appear for the exams for the arrear papers of the semesters (I to VIII) plan of action for them will be announced in due course of time.

In all the above Phases of examination (Final/Third/Second/First year students), if the students feel that their awarded grade need to be improved, a supplementary examination (the procedure for conduct of supplementary examination process will be issued in a separate circular considering the SOP issued by Governments) will be conducted once normal life is restored.

In this supplementary exam, additional cases i.e students who have missed out the online mode exam due to QUARANTINE (COVID 19) will also be considered. In such cases a valid certificate and medical fitness certificate is mandatory.



Any grievances/issues on this alternate examination mode shall be addressed to the Examinations Grievances Cell (EGC) at examgrievancescell@bharathuniv.ac.in. The decision of the authorities of Deemed to be University will be final on the basis of the recommendation of the EGC.

Any clarification on the exam schedule (Theory / Practical/Project) and any other issues, the students can contact their respective HoDs/Department Class-in-Charges. (The contact numbers of the HoD/Class-in-Charges are displayed on the website).

The alternate examination system followed during COVID 19 pandemic cannot be referred as precedence as this is only a one-time measure and all the above measures are derived purely considering the interest of the students only, as per the guidelines of UGC/Statuary Council.

The Bharath Institute of Higher Education and Research (Deemed – to - be University), Chennai may revisit any of the procedure mentioned in this circular/order from time to time considering the prevailing situations.

The end semester examination pattern for Architecture, PG (Engineering & Technology), MBA and all Part Time Courses will be issued in a separate circular.

All the Students and Parents of Bharath family are requested to follow the guidelines of our Government to protect themselves from COVID 19.

Be Safe! Maintain Social Distance! Protect yourself! Stay connected!

With Best Wishes


(Dr.R.HARIPRAKASH)

Additional Registrar

Copy to: -

1. PS to Vice Chancellor/Pro -Vice Chancellor
2. Controller of Examinations/Office of the Registrar
3. All Directors/Deans/HoDs
4. AO/Finance Dept/Office
5. Website Coordinator/ITES Centre
6. BIHER ERP Cell/ Exam Grievances Cell (EGC)
7. Notice Board/file.
